

In a Heartbeat Executive Committee

**Tuesday, December 12, 2006, 12-1pm
Teleconference Minutes**

Attendance

Members in attendance: Dr. Steve Diaz, Dr. Bud Kellett, Dr. Gus Lambrew (Chair), Dr. Guy Raymond, Dr. Dennis Shubert, Ms. Kim Tierney, and Ms. Debra Wigand.

Not able to attend: Mr. Jay Bradshaw, Ms. Deborah Carey Johnson, Dr. Larry Hopperstead, Dr. William Phillips, and Dr. Paul vom Eigen

MQF staff: Mr. Christopher McCarthy, Ms. Carrie Hanlon, and Ms. Tish Tanski

Minutes

The Committee approved the October and November meeting minutes.

November 9, 2006 Meeting

Evaluation Summary

Ms. Carrie Hanlon reported that there were 115 participants at the November 9 conference, and 68 evaluations were returned, with nearly two-thirds of them from individuals who attended via the Augusta site. About half of the evaluations rated the conference very highly (learning objectives as “well met” or “very well met” and speakers as “good” or “excellent”). She added that only four evaluations were generally negative about the event.

Ms. Hanlon noted that reports of audio and/or visual problems (e.g. blurry screen, difficulty hearing) were common at the remote sites. Of the people who attended via videoconferencing, most said they would do so again, but only if audio and visual were clear. There was consensus among attendees that videoconference site locations were appropriate.

She summarized the lessons learned as:

- Review and reinforce learning objectives with speakers
- Ensure speakers identify themselves and stay by the microphone
- Repeat questions
- Make all handouts available prior to the event and ensure speakers identify their own
- Prepare for last minute glitches

Reactions/Comments

Dr. Lambrew commended the Workgroup Chairs for their hard work in meeting the expectations established after the first conference in April. Ms. Wigand thanked the MQF staff for the time and effort they put into preparing the conference. The Committee agreed that overall, the event was a success. Committee members noted that the

comments they had received about the conference were generally positive. Dr. Dennis Shubert and Ms. Debra Wigand noted that they had received feedback that “next steps” were not clearly conveyed at the conference.

Dr. Lambrew emphasized the importance of maintaining the momentum created by the conference. He noted that the timing of the next conference will depend on the availability of project data to share and discuss.

Written Report

Ms. Tish Tanski stated that she had drafted a written report summarizing the progress of *In a Heartbeat* from April to November, and outlining needed next steps. She noted that Dr. Shubert and Dr. Lambrew had previewed the report and it is ready for full Committee review. Ms. Tanski explained that the report would ultimately be sent to the stakeholders’ group and posted on the MQF website.

Staffing Update

Dr. Shubert reminded the Committee that he would be stepping down as Director of MQF at the end of the year, but would continue to serve as Consulting Medical Director on a part-time basis until a full-time Director is hired. Ms. Tanski added that her tenure as Project Director had come to an end, as she now works with the Governor’s Office of Health Policy and Finance. She stated that she will still be involved with the project, helping out when she can. Dr. Shubert explained that MQF would now be managing the project internally. He added that a key focus is on metrics and data, with an RFP out for data collection and “Call 911”. He explained that the intent is to begin data collection in the second quarter of 2007. The “Call 911” effort is also ongoing.

Committee Composition

Ms. Tanski reported that gaps in Executive Committee member representation had been identified, and that there is a need for EMS representation. Dr. Shubert noted that Jay Bradshaw from Maine EMS had expressed interest in joining the Committee. The Committee agreed that Mr. Bradshaw would be an asset to the group.

The group discussed the importance of having a representative from MaineHealth (Ms. Kim Tierney) to help facilitate the use of data forms and offer guidance on collecting data.

Dr. Bud Kellett emphasized the need to invite new members from hospitals not yet represented on the Committee. Dr. Shubert agreed to contact Dr. Jay Reynolds at TAMC for the name of a nurse who might be interested in joining the Committee.

The Committee agreed to meet every other month in 2007, with the first meeting in February.

Next Steps

Metrics and Data

Dr. Kellett explained that he would be meeting with Ms. Tierny and Mr. Chris McCarthy to finalize the data dictionary. He then outlined three areas of key work for

the Metrics and Data Committee that would need final approval by the Executive Committee:

1. Review of the finalized data dictionary
2. Collaboration with data collection vendor
3. Proposal for displaying/aggregating data for hospitals

AMI Community Engagement (ACE)

Ms. Wigand stated that the next ACE meeting would be on December 19, where the Workgroup would discuss its draft proposal and prioritize strategies to begin implementing its action plan. She noted that funding from three health systems (MaineHealth, Central Maine Medical Center, and Eastern Maine Medical Center) would be used for the selected strategies.

Heartbeat AMI Response & Treatment (HART)

Dr. Steve Diaz reported that the HART Workgroup would meet the following week. He noted that the updated transfer protocol goes live on January 1, and the 12-lead program begins soon. He added that HART will continue to meet monthly.